

Photo courtesy Robyn Paul



# Summer 2011 Class Schedule



**PRINCE WILLIAM SOUND  
COMMUNITY COLLEGE**

Valdez | Copper Basin | Cordova

**VALDEZ - MAIN CAMPUS**

PO Box 97  
303 Lowe St.  
Valdez, Alaska 99686  
907-834-1600  
1-800-478-8000 (in Alaska)  
FAX 907-834-1691

**COPPER BASIN EXTENSION**

PO Box 730  
Mile 188 Glenn Hwy.  
Glennallen, Alaska 99588  
907-822-3673  
FAX 907-822-5574

**CORDOVA EXTENSION**

PO Box 1248  
702 - 2nd St.  
Cordova, Alaska 99574  
907-424-7598  
FAX 907-424-7588



Douglas A. Desorcie  
 President  
 Prince William Sound  
 Community College

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Welcome...

On behalf of Prince William Sound Community College, I am pleased to welcome you to our institution. PWSCC is a comprehensive Community College providing accessible and affordable education to all students. The college is founded on the belief that education is for all who wish to develop their potential.

The PWSCC faculty share an enormous amount of experience and breadth of knowledge in the academic arena. The entire PWSCC staff pride themselves in working with the students in a positive learning environment and providing open doors for students needing assistance. Students are encouraged to get involved and participate in student organizations and activities.

The high quality of our academic programs and services is essential to your success. We are committed to helping students achieve their academic goals. All of us at PWSCC wish you a pleasurable and successful college experience.

Douglas A. Desorcie  
 President

# Academic Calendar

## Summer 2011

FS Full Session (13 weeks).....May 9 - August 5  
 S1 Session 1 (6 weeks).....May 9 - June 17  
 S2 Session 2 (6 weeks).....June 27 - August 5

Early Summer Registration Period.....Feb 28 – April 1  
 Summer Housing Agreement period begins at 9am.....May 6  
 First day of FS classes.....May 9  
 First Day of S1 classes.....May 9  
 Last day to add S1 classes.....May 16  
 L.D. to change from audit to credit with S1 classes.....May 16  
 L.D. to drop S1 Summer classes w/ 100% refund.....May 16  
 Withdrawal period begins for S1 classes.....May 17  
 Last day to add FS classes.....May 23  
 L.D. to change from audit to credit with FS classes.....May 23  
 Last day to drop FS classes w/ 100% refund.....May 23  
 Withdrawal period begins for FS classes.....May 24  
 Memorial Day Holiday (Campus Closed).....May 30  
 Withdrawal deadline for S1 classes.....June 6  
 Last day of S1 classes.....June 17  
 Grades due for S1 classes.....June 22  
 First day of S2 classes.....June 27  
 Independence Day Holiday (Campus Closed).....July 4 & 5  
 Last day to add S2 classes.....July 6  
 L.D. to change from audit to credit for S2 classes.....July 6  
 L.D. to drop S2 Summer classes w/ 100% refund.....July 6  
 Withdrawal period begins for S2 classes.....July 7  
 Withdrawal deadline for FS classes.....July 11  
 Withdrawal deadline for S2 classes.....July 25  
 Fall Scholarship and Tuition Grant app. d.l.....August 1  
 Last day of FS classes.....August 5  
 Last day of S2 classes.....August 5  
 Summer Housing period ends at 5pm.....August 8  
 Grades due for FS and S2 classes.....August 10

# Tuition Rates

Credit	Tuition	Credit	Tuition
1	\$127	10	\$1270
2	\$254	11	\$1397
3	\$381	12	\$1524
4	\$508	13	\$1651
5	\$635	14	\$1778
6	\$762	15	\$1905
7	\$889	16	\$2032
8	\$1016	17	\$2159
9	\$1143	18	\$2286

Costs of special materials and supplies are not included in the cost of tuition but are listed separately. Textbook costs are available when registering for classes.

# Fee Schedule

Easy Pay Plan.....\$25.00  
 300-499 level courses (per credit).....\$151.00  
 Professional Level Tuition.....varies  
 Admission Fee (per application).....\$25.00  
 Credit-by-Exam Fee (per credit hour).....\$25.00  
 Late Registration/Late Payment Fee.....\$50.00  
 Graduation Application Fee.....\$20.00  
 Student Activity Fee.....\$5.00/credit  
     Valdez maximum per semester.....\$50.00  
     Copper Basin max per semester.....\$15.00  
 Technology Fee.....\$25.00/credit  
     Maximum per semester.....\$75.00  
 Transcript Fee.....\$7.00  
 Network Fee.....\$2.00/credit  
 Distance Fee (for each web-based or ITV class)  
     Web-based.....\$25.00  
     ITV.....\$25.00  
 Science Lab Fee (except Chemistry).....\$45.00  
 Chemistry Lab Fee.....\$65.00

\*\*\*Fees are in addition to tuition costs.

# Contact Numbers

Information.....	834-1600
Toll Free (Only in Alaska).....	1-800-478-8800
President's Office.....	834-1612
Adult Basic Education.....	834-1671
Business Office.....	834-1620
Campus Shoppe.....	834-1625
Help Desk.....	834-1600
Instruction Department.....	834-1660
Information Technology.....	834-1643
Maintenance.....	834-1636
Registrar.....	834-1632
Student Services.....	834-1645
Training Department.....	834-1640
Wellness Center.....	834-1684
Cordova Campus.....	424-7598
Copper Basin Campus.....	822-3673

## Full-Time Faculty

JoAnn Benda.....	834-1669
e-mail: <a href="mailto:jbenda@pwsc.edu">jbenda@pwsc.edu</a>	
Robert Benda.....	834-1668
e-mail: <a href="mailto:bbendaak@lycos.com">bbendaak@lycos.com</a>	
Julie Fronzuto.....	834-1633
e-mail: <a href="mailto:jfronzuto@pwsc.edu">jfronzuto@pwsc.edu</a>	
Toni Lafranchi.....	834-1665
e-mail: <a href="mailto:tlafranchi@pwsc.edu">tlafranchi@pwsc.edu</a>	
Melodie Mackey.....	834-1663
e-mail: <a href="mailto:mmackey@pwsc.edu">mmackey@pwsc.edu</a>	
Carla Oster.....	834-1674
e-mail: <a href="mailto:coster@pwsc.edu">coster@pwsc.edu</a>	
Lois Platt.....	834-1644
e-mail: <a href="mailto:lplatt@pwsc.edu">lplatt@pwsc.edu</a>	
Gail Renardson.....	834-1664
e-mail: <a href="mailto:grenardson@pwsc.edu">grenardson@pwsc.edu</a>	

## E-Mail

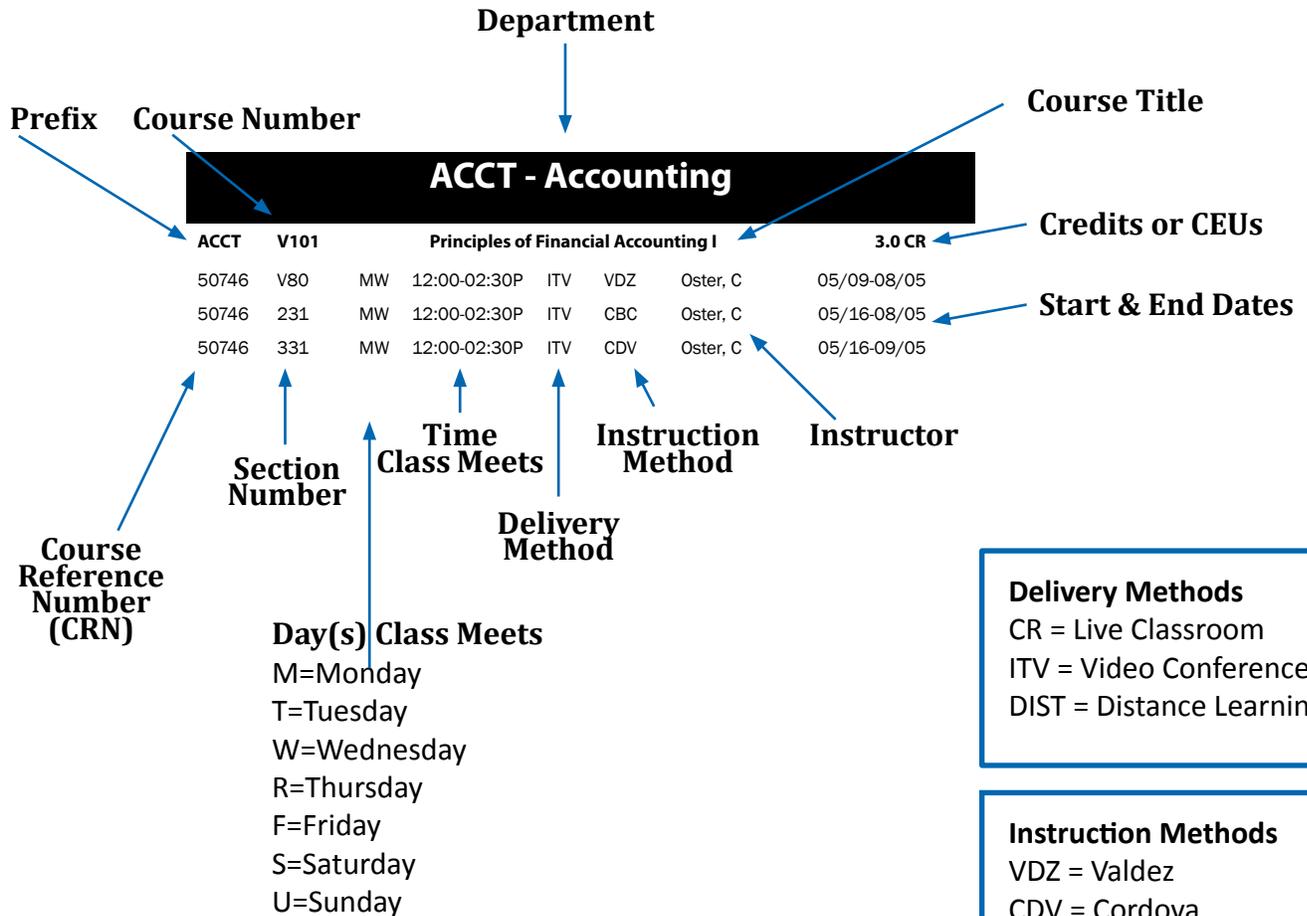
President's Office.....	<a href="mailto:ddeorcie@pwsc.edu">ddeorcie@pwsc.edu</a>
Adult Basic Education.....	<a href="mailto:mholcombe@pwsc.edu">mholcombe@pwsc.edu</a>
Business Office.....	<a href="mailto:sshiell@pwsc.edu">sshiell@pwsc.edu</a>
Instruction Department.....	<a href="mailto:smann@pwsc.edu">smann@pwsc.edu</a>
Registrar.....	<a href="mailto:sfoster@pwsc.edu">sfoster@pwsc.edu</a>
Student Services.....	<a href="mailto:studentservices@pwsc.edu">studentservices@pwsc.edu</a>
Training Department.....	<a href="mailto:asorum@pwsc.edu">asorum@pwsc.edu</a>
Wellness Center.....	<a href="mailto:ahatton@pwsc.edu">ahatton@pwsc.edu</a>
Cordova Campus.....	<a href="mailto:sharding@ctcak.net">sharding@ctcak.net</a>
Copper Basin Campus.....	<a href="mailto:copperbasin@pwsc.edu">copperbasin@pwsc.edu</a>



## MISSION STATEMENT

Prince William Sound Community College offers accessible and affordable education to students of all ages, races, cultures, economic levels, and previous educational experience. As a public, comprehensive community college, this multi-campus institution offers lower division college transfer, occupational, technical, basic skills, wellness, cultural, and community education programs. Partnerships with business, industry, educational institutions, and public sector agencies provide training opportunities for the local work forces and promote economic development. Through effective teaching and supportive student services, Prince William Sound Community College prepares students for success as individuals, members of a democratic society, and citizens of a rapidly changing world.

# How to Read Class Offerings



**Delivery Methods**  
CR = Live Classroom  
ITV = Video Conference  
DIST = Distance Learning

**Instruction Methods**  
VDZ = Valdez  
CDV = Cordova  
CBC = Copper Basin  
BLKBD = Blackboard  
ELIVE = Elive  
WEB = Web based course other than BLKBD or ELIVE  
See Instructor

## NUMBER MEANING

001-039 Noncredit community interest courses.

040-049 Continuing Education Units (CEU).

050-099 Applicable to some vocational certificates, but not to AA, AAS, baccalaureate, master's degrees or professional certificates.

100-199 Freshman-level, lower-division courses. Applicable toward certificate, associate and baccalaureate degrees. Courses numbered in the 100 series imply entry-level courses in that discipline to acquire and assimilate knowledge. These courses often have no prerequisites. A student can expect to acquire basic concepts and attitudes in the discipline.

200-299 Sophomore-level, lower division courses. Applicable toward certificate, associate and baccalaureate degrees. Courses numbered in the 200 series are generally more technical and/or advanced courses that supplement knowledge. These courses often require previously completed course work and/or acquired experience and/or ability. A student can expect to gain extended knowledge of basic concepts and attitudes in the discipline.

# Prince William Sound Community College Summer 2011 Class Offerings

## Important Summer Session Dates

Session	Dates	PWSCC Holiday Closures
Full Session	May 9 - August 5	Memorial Day May 30
Six Week Session I	May 9 - June 17	Independence Day July 4-5
Six Week Session II	June 27 - August 5	

### ACCT - Accounting

ACCT	V101	Principles of Financial Accounting I				3.0 CR
52429	V80	DIST	BLKBD	Oster, C	05/09-08/05	

### ART - Art

ART	V160	Art Appreciation				3.0 CR
52430	131	TR	05:30-09:00P	ITV VDZ Washko, C	06/27-08/05	
52431	231	TR	05:30-09:00P	ITV CDV Washko, C	06/27-08/05	
52432	331	TR	05:30-09:00P	ITV CBC Washko, C	06/27-08/05	
52433	V80	DIST	BLKBD	Mackey, M	05/09-08/05	

### BIOL - Biology

BIOL	V103	Introduction to Biology				3.0 CR
52434	V80	DIST	BLKBD	Fronzuto, J	05/09-06/17	
BIOL	V103L	Introduction to Biology Lab				1.0 CR
52435	V80	T	02:30-09:30P	DIST BLKBD Fronzuto, J	05/09-06/17	
BIOL	V104	Natural History of Alaska				3.0 CR
52436	101	WR	01:30-05:30P	CR VDZ Fronzuto, J	05/09-06/17	
BIOL	V104L	Natural History of Alaska Lab				1.0 CR
52437	101	WR	05:30-09:30P	CR VDZ Fronzuto, J	05/09-06/17	

### COMM - Communication

COMM	V111	Fundamentals of Oral Communication				3.0 CR
52440	V80	DIST	BLKBD	Williams, A	05/09-08/05	

### ENGL - English

ENGL	V106	Basic Composition I				3.0 CR
52441	V80	DIST	WEB	Benda, J	05/09-08/05	
ENGL	V108	Basic Composition II				3.0 CR
52442	V80	DIST	WEB	Benda, J	05/09-08/05	
ENGL	V111	Methods of Written Communication				3.0 CR
52443	V80	DIST	BLKBD	Sparrell, L	05/09-08/05	
ENGL	V213	Writing Across the Disciplines				3.0 CR
52444	V80	DIST	BLKBD	Renardson, G	05/09-08/05	

### ITEC - Industrial Technology

ITEC	V211	Millwright III				5.0 CR
52445	211	M-F	06:00-10:00P	CR VDZ Trieber, R	06/06-08/05	

### MATH - Math

MATH	V054	Pre-Algebra				3.0 CR
52446	V80	DIST	WEB	Hippe, D	05/09-08/05	
52447	131	TR	10:30-12:00P	ITV VDZ Hippe, D	05/09-08/05	
52448	231	TR	10:30-12:00P	ITV CDV Hippe, D	05/09-08/05	
52449	331	TR	10:30-12:00P	ITV CBC Hippe, D	05/09-08/05	
MATH	V055	Elementary Algebra				3.0 CR
52450	V80	DIST	WEB	Hippe, D	05/09-08/05	
52451	131	TR	10:30-12:00P	ITV VDZ Hippe, D	05/09-08/05	
52452	231	TR	10:30-12:00P	ITV CDV Hippe, D	05/09-08/05	
52453	331	TR	10:30-12:00P	ITV CBC Hippe, D	05/09-08/05	
MATH	V105	Intermediate Algebra				3.0 CR
52454	V80	DIST	WEB	Benda, R	05/09-08/05	
52455	131	TR	08:30-10:45A	ITV VDZ Benda, R	05/09-08/05	
52456	231	TR	08:30-10:45A	ITV CDV Benda, R	05/09-08/05	
52457	331	TR	08:30-10:45A	ITV CBC Benda, R	05/09-08/05	
MATH	V107	College Algebra				4.0 CR
52458	V80	DIST	WEB	Benda, R	05/09-08/05	
52459	131	TR	08:30-10:45A	ITV VDZ Benda, R	05/09-08/05	
52460	231	TR	08:30-10:45A	ITV CDV Benda, R	05/09-08/05	
52461	331	TR	08:30-10:45A	ITV CBC Benda, R	05/09-08/05	

### MA - Medical Assisting

MA	V101	Medical Terminology				3.0 CR
52465	V80	DIST	BLKBD	Oster, C	05/09-06/17	

### PHIL - Philosophy

PHIL	V201	Introduction to Philosophy				3.0 CR
52462	V80	DIST	BLKBD	Mackey, M	05/09-08/05	

### PSY - Psychology

PSY	V150	Life Span Development				3.0 CR
52463	V80	DIST	BLKBD	LaFranchi, T	05/09-06/17	
PSY	V153	Human Relations				3.0 CR
52464	V80	DIST	BLKBD	LaFranchi, T	05/09-06/17	

### WS - Women Studies

WS	V200	Introduction to Women's Studies				3.0 CR
52466	V80	DIST	BLKBD	Renardson, G	05/09-08/05	

## ACCOUNTING

### ACCT 101

#### Principles of Financial Accounting I (3)

Prerequisite: MATH 055 or special permission of the instructor.

Introduces concepts and procedures for financial accounting. Emphasis on accounting cycle, recording, summarizing and interpreting accounting data through presentation of formal financial statements.

## ART

### ART 160

#### Art Appreciation (3)

This course is designed to help the student develop and appreciation of all the visual arts. Course emphasis is on the theories, practice, materials and techniques of the visual arts.

## BIOLOGY

### BIOL 103/103L

#### Introductory Biology (3+1)

Prerequisite: Math 055 or equivalent score on the placement test.

Introductory Biology, is a one-semester biology course for non science majors. Students will study biological concepts relating to defining life, evolution, natural selection, population genetics, cell structure, DNA, biotechnology, biodiversity, behavior and plant structure and function. Four hours of credit will be earned upon successful completion of the course requirements.

### BIOL 104/104L

#### Natural History of Alaska (3+1)

Surveys important biological, physical and geological features of Alaska and their changes over time. Includes study of major landforms, ecosystems, and lifeforms. The South-Central Biogeographic Region will be emphasized. This course will involve weekly field trips/gentle walking to locales in South-Central Region.

## CHEMISTRY

### CHEM 103/103L

#### Survey of Chemistry (3+1)

Prerequisite: MATH 055 or higher placement.

Covers units of measurement, periodic table, chemical equations, atomic and molecular structure, chemical bonding, radioactivity, oxidation-reduction reactions, solutions, acids, bases, and buffers. Introduction to organic chemistry including units covering alkanes, alkenes, alkenes, aromatic compounds, alcohols, phenols, ethers, and halides. Class meets six (6) hours per week.

## COMMUNICATION

### COMM 111

#### Fundamentals of Oral Communication (3)

Recommended Prerequisite: ENGL 108 or higher placement.

Study of speaking with greater ease and listening more effectively in individual and group situations. Improvements in organizing ideas and exchanging thoughts, opinions, information and data. Students practice speaking and listening skills through group activities and individual speeches.

## English

### ENGL 106

#### Basic Composition I (3)

Prerequisite: Appropriate score on English placement test

Instruction in skills necessary to produce clear written English. Emphasis on standard grammar, sentence structure, punctuation and single-paragraph compositions. Introduction to use of writing sources.

### ENGL 108

#### Basic Composition II (3)

Prerequisites: ENGL 106 or appropriate scores on placement test.

Preparatory class for English 111 which provides practice in using different forms of paragraph development for a specific purpose and combining paragraphs into short essays. Includes intensive practice in formal punctuation.

### ENGL 111

#### Methods of Written Communication (3)

Prerequisites: Appropriate placement on the writing placement diagnostic exam or ENGL 108 completed with a grade of "C" or better.

Instruction in composition of expository essays with emphasis on different techniques for organization and development.

### ENGL 213

#### Writing in Academic Disciplines (3)

Prerequisite: A grade of C or better in ENGL 111

Instruction in writing based on close analysis of readings in various disciplines, primarily the natural or social sciences. Develops a broad range of expository writing skills, including composition of the empirical report. Research paper required. Course attributes: Applies to GER Written Communication Skills.

## Industrial Technology

### ITEC 211

#### Millwright III (5)

The Millwright Level III course consists of 12 modules of instruction. The course provides hands-on and classroom instruction to help students master the skills required for the millwright profession. Classes will be conducted with the cooperation of industry partnership. Skilled millwrights will participate in instruction of modules and on-the-job training and skill development.

## Math

### MATH 054

#### Pre-Algebra (3)

Prerequisite: Math placement test.

Focuses on attaining skills in addition, subtraction, multiplication, division, fractions, decimals, ratio and proportion, percent, units of measure, geometry, and elementary algebra.

### MATH 055

#### Elementary Algebra (3)

Prerequisite: MATH 054 or equivalent score on math placement test.

Beginning algebra course. Includes operations with signed numbers, polynomials, factoring, exponents, radicals, algebraic fractions, solutions of linear equations, systems of equations, linear inequalities, and quadratic equations.

### MATH 105

#### Intermediate Algebra (3)

Prerequisite: A C or better in MATH 055, or equivalent score on math placement test.

Presumes a solid foundation in elementary algebra. Includes properties of real numbers, exponents and radicals, solution of first and second degree equations and inequalities. Also covers word problems, fundamental operations with polynomials, factoring, special products, rational expressions, functions, Cartesian graphing of first and second degree equations, and inequalities and systems of equations.

### MATH 107

#### College Algebra (4)

Prerequisite: MATH 105 or equivalent score on math placement test.

Recommended prerequisite: ENGL 108.

Review and extension of topics from MATH 105. Covers logarithmic and exponential functions, binomial theorem, solution of equations greater than second degree, mathematical induction, systems of equations, database analysis, and best-fitting lines.

## Medical Assisting

### MA 101

#### Medical Terminology (3)

Course stresses general and specific medical terms associated with the major body organ systems. Subject taught in context of medical usage. Students learn how to build medical terms from basic root words.

## Philosophy

### PHIL 201

#### Introduction to Philosophy (3)

Introduces works of influential thinkers, both ancient and modern, in the western philosophical tradition. Emphasizes central problems of knowledge, reality, and god and evil.

## Psychology

### PSY 150

#### Human Development (3)

Reviews cognitive, physical, and social aspects of human development changes which occur during person's life. Covering the prenatal period, infancy, early and middle childhood, adolescence, and early middle and late adulthood.

### PSY 153

#### Human Relations (3)

Exploration of feelings, attitudes and behaviors that affect interpersonal relationships in all areas of life with particular emphasis on the workplace. Class activities are structured to increase self-awareness, build self-esteem, and enhance relationship skills.

## Women's Studies

### WS 200

#### Introduction to Women's Studies (3)

This course is an exploration of what it means to be a woman in the United States. Our investigation will proceed through reading the works of a diverse group of contemporary American feminist writers, researchers, and activists. We will also examine some nontraditional texts such as movies, artwork, online web sites, etc... Our goal as a class is to interact with these ideas and formulate some ideas of our own about what it means to be a woman in American society.

# General Information

## ADMISSIONS

PWSCC maintains an open admissions policy. Any person eighteen years of age and over is eligible to enroll. Members of the community who wish to take classes but who do not wish to work toward a degree do not need to submit an application for admission. Most classes are open to all. English and math courses require placement testing. Some courses require prerequisites and are listed in the course descriptions. It is the student's responsibility to contact instructors for courses that list "permission of instructor" as a prerequisite. Students who wish to work toward a degree should contact Student Services at [studentservices@pwsc.edu](mailto:studentservices@pwsc.edu), 834-1631, or 1-800-478-8800. Student Services will provide you with application, housing and financial aid information. Call Today!

## PLACEMENT TESTING ON CAMPUS

Are you wondering which Math or English course to take? Placement testing is available for anyone planning to take a Math or English course at PWSCC. There is a \$10.00 fee for the confidential assessment that will aide in the selection of appropriate courses. Contact Student Services at [studentservices@pwsc.edu](mailto:studentservices@pwsc.edu) or 834-1600 to arrange testing. Please come early!

## ADDING CLASSES

Semester-length classes may be added up to the end of the second week of instruction. Forms are available at the Registrar's Office.

## DROPPING CLASSES

Semester-length courses dropped by the end of the second week of instruction will not appear on your transcript. Drop forms are available at the Registrar's Office. For refund information see Refund Policy.

## WITHDRAWING FROM CLASSES

If you withdraw from classes after the end of the second week of instruction, they will appear on your transcript as a "W" grade. See the academic calendar for last day for student-initiated withdrawals.

## CONSEQUENCE OF NONPAYMENT

PWSCC reserves the right to withhold transcripts, diplomas, or final grade reports from students who have not paid all financial obligations to the institution. If a student is delinquent in payment of any amount, registrations for succeeding semesters may be withheld. Registration of any student may be canceled at any time for failure to meet installment contract payments or financial obligations. The registration process is not completed until all fees and charges due PWSCC have been paid.

## AUDITING

Students wishing to audit courses pay regular tuition costs and fees. The last day to make changes from credit to audit is the same date as the last day for student-initiated withdrawals.

## SENIOR CITIZENS

Senior Citizens (Alaska residents age 60 and over) are eligible for tuition waivers on a space-available basis. Senior students are responsible for paying all course fees and textbooks. Please contact the Registrar's Office for more information and eligibility requirements.

## FINANCIAL AID AND HOUSING

Please address questions concerning financial aid or housing to Student Services at [studentservices@pwsc.edu](mailto:studentservices@pwsc.edu) or 834-1600.

## CHILDREN IN THE CLASSROOM POLICY

Children are not allowed to attend classes with their parents unless permission is approved through the Instruction Department. Children are not allowed in the building, including the hallways, without direct parental supervision.

## UNAUTHORIZED PARTICIPATION

Individuals not officially registered may not sit in on classes unless they are guests invited by the instructor.

## SECURITY IN RESIDENTIAL AREAS

Your safety and security are of utmost importance at PWSCC. The on-site administrator, in conjunction with the local law enforcement agency, will devise procedures best suited to the environment of the campus and will provide support and programming for those procedures. PWSCC provides on-campus housing for approximately 65 students. A resident advisor supervises dorm activities.

## ACCESS TO CAMPUS BUILDINGS

Most campus buildings and facilities are accessible to members of the community and to guests and visitors during normal business hours, Monday through Friday, and for limited hours on Saturday and Sunday while school is in session. During semester breaks, hours of access may be greatly reduced. Most buildings are closed to all but faculty and staff for University observed holidays.

## SAFETY AND SECURITY SERVICES

Please do not hesitate to call upon PWSCC staff to assist you in the following areas: Vehicle jump starts, emergency medical assistance, personal escorts, vehicle unlocks, reporting road and parking lot hazards, reporting suspicious persons and activities.

## DISABILITY STUDENT SERVICES

PWSCC provides accommodations for students with disabilities under provisions of the American with Disabilities Act (ADA) and section 504 of the Rehabilitation Act. It is the students sole responsibility to provide documentation for the purpose of determining eligibility for services. Please contact student services for more information, 834-1600.

## REFUND POLICY

Registered students may receive a refund (if appropriate) only after they have completed official drop paperwork. The date of each transaction on the drop form will determine eligibility for a refund (based on the schedule listed).

## CANCELLED CLASSES

If a class is cancelled, students may add another course of equal credit at no additional tuition. If another course is not added, the Business Office will automatically determine the refund and send it directly to the address on the student's registration form. The refund will be for tuition and fees due.

## **CODE OF CONDUCT**

Students at Prince William Sound Community College have certain rights and responsibilities. Included in the responsibilities is an awareness of the standards of appropriate behavior. PWSCC expects each student to exercise self-discipline which will enhance the individual's educational experience and the total learning environment of the college. PWSCC students are required to be knowledgeable of the information covered in the Student Handbook.

Any person who exhibits offensive behavior, misconduct, excessive noise or creates a public disturbance on property owned or supervised by the college will be subject to disciplinary and legal action.

## **CHEATING, PLAGIARISM OR OTHER FORMS OF ACADEMIC DISHONESTY**

PWSCC students are expected to conduct themselves honestly and responsibly in all their academic work. Cheating, plagiarism or any other forms of academic dishonesty will not be tolerated. Course instructors and/or the institution may impose consequences for any such action. Consequences may include but are not limited to verbal counseling, failure or reduced grades on the specific assignment, failure of the course, academic probation or expulsion from the institution.

## **NO SMOKING AREAS**

State of Alaska law prohibits smoking in public buildings and classrooms. This includes all dormitory space. Please be considerate of the rights of others and confine smoking to designated smoking areas at least 20 feet from campus buildings. No area in the building is designated for smoking.

Smoking, pets and firearms are prohibited in the dormitories. If planning to live in the dorm, request a copy of Student Dormitory Regulations. Campus housing policies are subject to change.

## **FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)**

The Family Educational Rights and Privacy Act (FERPA) is a Federal law that protects the privacy of student education records, and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. FERPA affords students certain rights with respect to their education records. Please see the PWSCC Student Handbook for details or the US Department of Education website, [www.ed.gov](http://www.ed.gov) for additional information. A student may inform the Registration Office that he/she does not give permission for the college to release his/her directory information. A written and signed request made by the student to not release his/her directory information must be given to the Registrar within two weeks of the start of the academic term.

## **STUDENT RIGHTS**

PWSCC supports the rights of students and other members of the college community to express their views and opinions on actions or ideas, to associate freely with others and to assemble peacefully. Whether expressing themselves as individuals or as organized groups, members of the college community are expected to conduct themselves responsibly and to respect the basic educational goals of the college. Accordingly, PWSCC insists that free expression be such that the rights of others are not violated.

A student's rights include freedom of expression, freedom of access, freedom of association, freedom from sexual harassment and freedom from unreasonable search/seizure. Contact Student Services at 834-1631 with concerns regarding any violation of these rights.

## **DRUGS AND ALCOHOL POLICY**

PWSCC forbids the use of any alcoholic beverages on campus at any time. Any exceptions must be in writing from the Campus President. A complete Drug and Alcohol statement of the University of Alaska's statewide policy can be found in the back of this publication.

## **FREEDOM FROM SEXUAL HARASSMENT**

PWSCC cherishes free and open exchange of ideas in the pursuit of knowledge. Maintaining this freedom and openness requires the presences of safety and trust; it requires the absense of coercion, intimidation, and exploitation.

Therefore, harassment of any kind--particularly sexual harassment--has no place in the College. It subjects its victims to pressures that destroy the conditions necessary for true learning.

Students shall be free from sexual harassment by employees or other students in the educational environment of PWSCC. Sexual harassment includes unsolicited nonreciprocal behavior by an employee who is in a position to control a student's status and who uses the power or authority of that position to cause that student to submit to sexual activity, or to fear that he or she would be punished for the refusal to submit. Sexual harassment also includes any employee or student conduct of a sexual nature unreasonably interfering with a student's educational performance or status by creating an intimidating, hostile, or offensive educational environment.

Sexual harassment may consist of a variety of behaviors by an employee or student including, but not limited to, subtle pressures for sexual activity, inappropriate language, demand for sexual favors, and physical assault.

Harassment is neither condoned nor tolerated on this campus. Members of the college community who exercise most authority and leadership--faculty and supervisors--are principally responsible for maintaining a positive, harassment-free learning environment. Anyone who believes he/she has been a victim of sexual harassment should contact the Dean's or President's Office, the Student Services Office, the Affirmative Action Office, the University of Alaska Statewide EEO/AA Office in Fairbanks, or the US Dept. of Labor (Office of Federal Contract Compliance Programs, Federal Building, Anchorage).

# PWSCC Educational Program Assessment

## **Educational Outcomes at Prince William Sound Community College**

Develop communications ability (effectively interpret, send, and respond to communications for varied audiences and purposes)

Develop quantitative reasoning and problem-solving and/or critical thinking skills

Develop the ability to make value judgements and independent decisions

Develop multicultural understanding and global awareness

Develop aesthetic responsiveness

Develop ability to use technology for problem solving, effective communication, and information retrieval

## **Training Outcomes at Prince William Sound Community College**

Demonstrate regulatory training competencies as dictated by federal and state regulations and industry directives

Develop or improve skills for specific tasks in targeted industry positions

Demonstrate effective oral and written communication within the identified training component

Demonstrate an understanding of the concepts and processes of a specific regulation or industry directive

## **PWSCC Educational Program Assessment**

Educational program assessment provides the foundation for evaluating the effectiveness of an institution's educational programs and activities. Student knowledge and skills are assessed at the time of entry and at various points throughout a student's educational tenure at PWSCC.

PWSCC requires all entering students who are degree oriented to take placement tests prior to registration. These assessment tests are used to determine the student's preparedness for college level work and placement into appropriate English and Math courses.

Each degree program and special learning activity at PWSCC has specified program outcomes. The Educational Outcomes identify knowledge and competencies addressed through the Associate of Arts Degrees and the Associate of Applied Science Degrees and Certificate Programs, while the Training Outcomes identify knowledge and skills students will achieve through a variety of training programs.

Statistical information available through the Office of Admissions and Records (admissions, enrollments, graduates, withdrawals, grade distribution, etc.) and data from institutional assessment activities (student course evaluations, surveys, etc.) provide information used to evaluate the effectiveness of educational programs. PWSCC faculty engages in ongoing assessment of both courses and educational programs. Analysis of this information is presented in an Annual Educational Program Improvement Report (EPIR) which pulls together and documents the ongoing analysis and use of information regarding educational program effectiveness. PWSCC believes in the importance of educational assessment and is committed to conducting assessment activities that address program effectiveness.

## **PWSCC Institutional Assessment Program**

Prince William Sound Community College Institutional Assessment Program, conducted at all three campuses, is designed to evaluate the overall effectiveness of PWSCC in carrying out its mission. Assessment activities provide valuable information that is used by PWSCC in planning for the future of PWSCC and to strengthen the many programs and services provided by PWSCC. Institutional Assessment activities include:

Enrollment Survey - completed at the time of registration

Withdrawal Survey - completed by all students who withdraw from a course after the drop period

Current Student Survey - completed by all students during week ten of Spring semester

Student Evaluation of Courses - completed each semester

MAPP Testing - AA/AAS students prior to graduation

Academic Exit Survey - mailed to all current graduates yearly

Alumni Survey, Employee Survey, and Employer Survey - conducted periodically

Faculty Evaluation - conducted annually

Analysis of Institution Statistics related to enrollment, demographics, and program graduates - ongoing

Curriculum Review and Approval - ongoing



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Phone (907)834-1600 / 1(800)478-8800 (In Alaska) / [www.PWSCC.edu](http://www.PWSCC.edu)  
No Out of State Tuition at PWSCC / PWSCC is an AA/EEO Educational Institution