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## PWSCC LFTC-Residence Hall Room Reservation Form

(May 16 - 22, 2010)

**Please Print (Please complete a separate form for each reservation requested)**

Date/Time of Arrival: \_\_\_\_\_

Date/Time of Departure: \_\_\_\_\_

Name of occupant: \_\_\_\_\_

Male \_\_\_\_\_ Female \_\_\_\_\_ (Housing assignments are based on gender)

Contact Information: Telephone \_\_\_\_\_ E-Mail \_\_\_\_\_

Requestor \_\_\_\_\_ Date \_\_\_\_\_

E-mail: \_\_\_\_\_

*\*Early check-in is limited to two days before the conference begins (May 14) and the last day of occupancy is one day after the conference ends (May 23).*

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### C O N F I R M A T I O N

Hall & Room # \_\_\_\_\_ Door Code: \_\_\_\_\_

Authorized by \_\_\_\_\_ Date \_\_\_\_\_

**Request is to be sent to: The Last Frontier Theatre Conference  
P.O. Box 97 Valdez, AK 99686 or Fax 907.834.1691 or email: bspear@pwsccl.edu**

(A confirmation email detailing check-in and check-out procedures will be sent once reservation is confirmed.)



# GUEST AGREEMENT

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Prince William Sound Community College is committed to promoting healthy lifestyles. Housing guests are required to follow college guidelines relative to the use of alcohol, tobacco, illegal substances or drugs. Please read and initial below that you understand our policies related to alcohol and other substances.

\_\_\_\_\_ Housing assignments are made on a first come first served basis. Please do not expect  
Initials to be accommodated unless you have received a written confirmation.

\_\_\_\_\_ Consumption of alcoholic beverages is not permitted in PWSCC Residence Halls. You are  
Initials subject to arrest if you are perceptibly under the influence of alcohol regardless of one's age.

\_\_\_\_\_ Possession, using, selling, distributing or otherwise providing marijuana or any illegal or  
Initials controlled substance or drug on PWSCC's campus is a violation of College regulations and may be subject to prosecution and immediate removal from PWSCC premises.

\_\_\_\_\_ I understand that the housing assignment may be in a one, two or 3 bedroom  
Initials apartment. Individual linen and towels are not provided. Sleeping bags are encouraged.

\_\_\_\_\_ Smoking within PWSCC residence halls or facilities is strictly prohibited.  
Initials

**Violation of any of the above community guidelines may result in intervention by College staff and possible termination of your guest housing agreement and consequent removal from PWSCC housing premises.**

In case of emergency, PWSCC Student Services asks guests to provide emergency contact information.

In case of emergency, please contact the person identified below:

Contact Person: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

- I choose to not indicate an emergency contact.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City

State

Zip